

In order to expedite clearance of critical covid care medicines and oxygen concentrators
Annexure 1 and 2 are attached to provide clarity

Some key points that must be noted before importing are;

- 1. KYC compliance** - Consignee KYC (Know Your Customer) is mandatory for clearance. The Consignee Name and Address on Airway bill & Invoice must be identical to consignee KYC document. Consignee who have not yet registered with the KYC site of the express delivery service provider must ensure the KYC process is completed before shipment lands for expedited clearances.

Example: Importer using XYZ express logistics provider must upload their KYC in XYZ's KYC site as soon as shipment is picked up.

Kindly do not expect clearance if the name and address on KYC document does not match name and address on the Courier Airway bill & Invoice. As this is a mandatory Indian Customs compliance requirement

- 2. True value** - Provide the true and real value (value paid or payable)
- 3. Data** - Complete and clear description with quantity (Unit of measure)

In order to expedite clearance of critical covid care medicines and oxygen concentrators
Annexure 1 and 2 are attached to provide clarity

4. **Compliance** - Shipper and consignee must be fully aware of the compliances before booking the shipment to India
5. **IGST** - IGST is payable
6. **Used/ second hand / refurbished goods** - Do not pick up such shipments
7. **Pick for service locations only** - Check if address is serviceable by the express service provider and provide correct address for expedited clearance and KYC compliance.
8. **Currency** - Invoice currency is preferred in Indian Customs Notified currency only for seamless clearance process {AUD, BHD, CAD, CNY, DKK, EUR, HKD, JPY, KRW, KWD, NZD, NOK, GBP, SAR, SGD, ZAR, SEK, CHF, AED, USD}
9. **Invoice** - Must be in English and typed/printed only
10. **Use DDP option** - To have duties billed back to origin/shipper, book under DDP (Delivery Duty Paid). (Please note: This is only an option/suggestion).

(Contact respective express logistics service provider for more information)

Disclaimer: The information provided in this document is for the purpose of guidance and EICI cannot be held responsible for any changes to this information, which may change as per government rules and regulations.